



COBRA Service Fees Order Form

Customer Information:

Village of Grayslake
Customer Name:

847-223-8515
Customer Contact:

of COBRA Benefit Eligible Employees: **51** Effective Date: 7/1/2019 Rate Guarantee: 3 Years

Invoice: Customer Broker

COBRA Fee Schedule:

# COBRA Benefit Eligible Employees	Per Eligible Employee Per Month (PEEPM) Rate*
0 - 50	\$620 Annually
51 - 99	\$720 Annually
100 - 250	\$0.63
251 - 500	\$0.58
501 - 700	\$0.53
701 - 1,000	\$0.48
1,001 - 1,500	\$0.42
1,500 - 2,000	\$0.37
2,000+	Custom Pricing

PEEPM Rate Includes:

- All Required COBRA Notifications for Qualified Beneficiaries (QB's)
- Processing of COBRA Qualified Events, Enrollments, QLE changes, Terminations and Billing Coupons
- All billing and collection of COBRA premiums; eligibility and premium remittance to the Plan Sponsor Directly
- COBRA General (Initial) Notice to Newly Insured Active Employees
- Maintenance of renewal plans with rate change notice and revised billing coupons to QB's
- First Class mailing of all notices with internal proof of mailing and electronic archiving of all records and forms (7 years)

*Additional services available at an additional fee, such as OE kits and COBRA General Notice mailings to active employee population. Asure retains the 2% administration fee. Pricing may be adjusted based on actual employee counts, turnover exceeding 25% per year, Customer elected services and actual service usage. Asure Cobrasource LLC shall debit equal installments monthly from the Customer's Fee Funding Account, additional miscellaneous fees (if any) will be billed as incurred.

BRK Initials

By signing this COBRA Renewal Fee Order Form, Customer represents that it has reviewed Asure's online Order Form Terms and Conditions (<http://www.asuresoftware.com/terms-conditions-cobra-terms-conditions/>) and the online Master Agreement (<http://www.asuresoftware.com/terms-conditions-master-agreement/>), both of which are expressly incorporated by reference, and agrees to their provisions including, without limitation, the forum selection clause and waiver of jury trial. In the event of any conflict between the terms of this fee schedule addendum, the online Terms and Conditions, or the Master Agreement, the Master Agreement shall control.

BRK MJD Initials

Customer acknowledges that the online Order Form Terms and Conditions and the Master Agreement are subject to change, and the Customer agrees that it will be bound to any changes in either of these agreements by continued use of the Service more than 30 days after such changes are posted online.

This COBRA Renewal Fee Order Form is entered into on the date indicated between the Customer and Asure COBRASource LLC, and is subject to the Order Form Terms and Conditions and Master Agreement between the parties. The address listed below for Customer shall be used for legal notices. This COBRA Renewal Fee Order Form, the Order Form Terms and Conditions and Master Agreement, are subject to acceptance by an authorized representative of Asure COBRASource LLC. By signing below, Customer's signatory represents that (s)he has full authority to enter into this Agreement and bind Customer to its performance.

If you have questions, please email clientsupport@asuresoftware.com.

Company: Asure COBRASource LLC

Signature: Eyal Goldstein

Print Name: Eyal Goldstein

Title: Chief Revenue Officer

Date Signed: Jul-11-2019

Company: Village of Grayslake

Signature: Michael J. Ellis

Print Name: Michael J. Ellis

Title: Village Manager

Date Signed: June 27, 2019