

II - TYPE OF APPLICATION

According to the Village of Grayslake's Zoning and Subdivision Control Ordinances, application is made to the Plan Commission and/or Zoning Board of Appeals for the following: (number refers to additional data which must accompany a particular application)

Fee	X	Indicate Type of Application(s) Filed		
		<p><u>Subdivision Sketch Plan</u> Fee: \$300.00 See Fee Schedule Ordinance #99-0-44</p>	<p>Sketch Plan Submittal 4</p>	<p>1 Plot plan showing location of site or tract, proper dimensions, location of existing and proposed structures and nearest public streets should be shown if pertinent.</p>
		<p><u>Rezoning and/or Annexation</u> Rezoning: \$550.00 Annexation: \$350.00 See Fee Schedule Ordinance #99-0-44</p>	<p>Reclassifying the 1 2 4 described property from a _____ zone and a _____ zone.</p>	<p>2 An accurate list of names and addresses of all owners of all property within a 250' distance of all boundaries of the subject property taken from the current Township or Lake County Assessor's office tax records and stamped business size envelopes addressed to those property owners. Failure to submit the required materials may delay the hearing on a matter set for public hearing or result in refusal of a tentative map for filing</p>
		<p><u>Conditional Use Permit</u> Fee \$350.00</p>	<p>Requiring Plan Commission or Zoning Board and Village Board action.</p>	<p>3 Four (4) copies of subdivision map prepared and endorsed by a registered civil engineer or licensed land surveyor showing access to the property, property dimensions and other relevant data.</p>
		<p><u>Temporary Use Permit</u> The establishment, maintenance, and operation of the proposed use(s) will not be detrimental to the general welfare of persons or property in the vicinity of the Village because _____.</p>	<p>Requiring Building Department action only 6</p>	<p>4 See subdivision control ordinance</p> <p>5 Complete related portion of application form supplement.</p>
		<p><u>Variance</u> Description of variance request: Fee: \$275.00 See Fee Schedule Ordinance #99-0-44</p>	<p>Zoning Ordinance of the Village of Grayslake 1 5</p>	<p>6 See Section 17.20.030.F. of the Zoning Ordinance for temporary uses. See Section 17.24 for special use permits.</p>

		3 4 5		
		1 3 5		
		3 4 5		
		1 3 5		

Subdivision Preliminary Plat

Fee \$3,000.00 for up to 10 acres.
Plus \$100.00 per acre in excess of 10 and up to 20 acres. Plus \$20.00 for each acre over 20 acres.

1 Plot plan showing location of site or tract, proper dimensions, location of existing and proposed structures and nearest public streets should be shown if pertinent.

2 An accurate list of names and addresses of all owners of all property within a 250' distance of all boundaries of the subject property taken from the current Township or Lake County Assessor's office tax records and stamped business size envelopes addressed to those property owners. Failure to submit the required materials may delay the hearing on a matter set for public hearing or result in refusal of a tentative map for filing

Subdivision Final Plat

Fee \$3,000.00 for up to 10 acres.
Plus \$100.00 per acre in excess of 10 and up to 20 acres. Plus \$20.00 for each acre over 20 acres.

3 Four (4) copies of subdivision map prepared and endorsed by a registered civil engineer or licensed land surveyor showing access to the property, property dimensions and other relevant data.

Planned Unit Development

Fee \$1,500.00 up to 10 acres.
Then \$1,000.00 plus \$20.00 per acre in excess of 10 acres.

4 See subdivision control ordinance

General Plan Amendment

Reclassifying the area from a _____ to a _____ designation.

Fee \$200.00

5 Complete related portion of application form supplement.

Private Street

No Fee Required

6 See Section 17.20.030.F. of the Zoning Ordinance for temporary uses. See Section 17.24 for special use permits.

TOTAL FEES

Rezoning and/or Annexation

Planning Commission, Zoning Board and Village Board action required. (See Subdivision Control Ordinance and/or Pre-annexation procedure as applicable).

Fees

For proposed annexation of land to the Village - \$350.00

Zoning and Rezoning Fees

- 1. All Zoning classifications
 - a) For a single unit - \$550.00
 - b) For more than a single unit including a subdivision - \$1,000.00

Variance

Zoning Board of Appeals action required, Public Hearing required.

Conditional Use Permit

Planning or Zoning and Village Board Action required, Public Hearing

Fee \$350.00

Temporary Use Permit

Building Department Action

Fee \$25.00

General Plan Amendment

Planning Commission and Village Board Action required

The Village Zoning Ordinance provides that zoning district boundaries may be amended. Whenever the public necessity convenience and welfare require such amendment.

Variations – under Section 505B Procedures of Grayslake Zoning Ordinance. The purpose of the variance is to allow relief from the strict application of the terms of the Zoning Ordinance where by reason of the exceptional narrowness, shallowness or unusual shape of a specific piece of property on the effective date of the Zoning Ordinance, or by reason of exceptional topographic conditions or other extraordinary situation or condition of such piece of property or the use or development of property immediately adjoining the piece of property in question, the literal enforcement of the requirements of this chapter would involve practical difficulties or would cause undue hardship unnecessary to carry out the spirit and purpose of the ordinance.

The Grayslake Zoning Ordinance requires conditional use permits for specified uses of land in every zoning district, for the purpose of providing proper integration into the community of uses which may only be suitable in specific locations in a zoning district, or only if such users are designed or laid out in a particular manner on the site. See Section 206 of the Zoning Ordinance.

The Planning Commission considers amendments to the Comprehensive Plan as required. Application fee for amendment consideration - \$200.00.

DEPARTMENT OF PLANNING AND ZONING – VILLAGE OF GRAYSLAKE

III - AUTHORIZATION

Names and signatures of all persons having an interest in the property whose consent is required (by virtue of such interest) to authorize filing of application.

Name (Please Print)	Address	Capacity		Signature
		Owner	Lessee	
1.				
2.				
3.				

All signatures represent that they have full legal capacity to, and hereby do, authorize the filing of this application.

IV - CERTIFICATION

I certify that the information and exhibits herewith submitted are true and correct to the best of my knowledge and that I am to file this application, and act on behalf of the signatures of the above authorization.

Name (Please Print) _____ Signature _____

Address _____ Telephone Number _____

Person to be contacted regarding matters pertaining to this application other than myself:

Name _____ Address _____ Telephone Number _____

Capacity
 Owner Agent of Owner Lessee Agent of Lessee
 Other (specify) _____

V - STAFF USE ONLY

Application Received By _____	Date _____	Receipt No. _____	General Plan Designation _____
Existing Plan Designation _____			Existing Zoning _____
Scheduled: _____	Related Actions _____		Township or County Assessor's Records Book _____ Page _____ Parcel _____
Routed: _____	Agenda Mailed to Applicant By _____ Date _____		Minutes Mailed By _____ Date _____

VI - JUSTIFICATION OF VARIANCE

Applicant should complete the statement presented below as thoroughly as possible since it will help determine whether sufficient justification is present to permit the Zoning Board of Appeals to grant the variance. (The Zoning Board of Appeals will base its decision on all evidence presented, will consider any precedent which might be established, and may attach conditions to an approval). Extra sheets may be attached if necessary.

Because of the following special circumstances that apply to the property (such as size, shape, topography, location, or surroundings), the strict application of the zoning requirements relating to use of the land, and deprives the property of privileges enjoyed by other properties in the vicinity an under identical zone classification:
