

# VILLAGE OF GRAYSLAKE



## BID PACKAGE

**Police Department Squad Laptop Purchase**

**Sealed Bid Due: Tuesday, August 28, 2018 by 11:00AM**

LEGAL NOTICE / PUBLIC NOTICE  
VILLAGE OF GRAYSLAKE  
BID NOTICE

The Village of Grayslake, Lake County, Illinois, is soliciting sealed bids from vendors for the following project:

**Police Department Squad Laptop Purchase**

Sealed bids for this contract must be received before 11:00 a.m. on Tuesday, August 28, 2018, at the Grayslake Village Hall, 10 S. Seymour Avenue, Grayslake, Illinois 60030, at which time all bids will be publicly opened and read aloud.

Copies of the bidding documents, including contract provisions and specifications, may be examined at the Grayslake Village Hall. Bid packets may be obtained from the Village of Grayslake, 10 S. Seymour Avenue, Grayslake, IL 60030 or [www.villageofgrayslake.com](http://www.villageofgrayslake.com). It is the responsibility of the bidder to meet all requirements of the bid documents.

The Village of Grayslake reserves the right to accept the bid from the lowest responsible bidder most favorable to the Village, as determined by the Village. The Village also reserves the right to reject any bid or part of a bid that does not conform to the bidding requirements or to modify or waive all formalities and technicalities in a bid, or to reject all bids.

Compliance conditions are included in the bid documents.

President and Board of Trustees  
Village of Grayslake, Illinois

By: Village Manager  
Michael J. Ellis

VILLAGE OF GRAYSLAKE

REQUEST FOR BIDS

OWNER:

Village of Grayslake ("Owner" or "Village")  
10 South Seymour Avenue  
Grayslake, Illinois 60030

Attention: Michael J. Ellis  
Village Manager

Owner will receive sealed bids for the purchase generally described as follows:

Purchase of Police Squad Car Laptops

TO BE SUBMITTED TO Village of Grayslake, Attention Michael J. Ellis, Village Manager, **BEFORE 11:00 A.M., August 28, 2018.**

INSTRUCTIONS TO BIDDERS

Inspection and Examination

Each bidder shall, before submitting its proposal, carefully examine the Contract/Proposal form attached to this Request for Bids. Each bidder shall also inspect in detail the Work Site described in the Contract/Proposal form and the surrounding area and shall familiarize itself with all conditions under which the Work is to be performed; with the obstacles, unusual conditions, or difficulties that may be encountered, whether or not referred to in the Contract/Proposal; and with all other relevant matters concerning the Work Site and the surrounding area, including subsurface, underground, and other concealed conditions. The bidder whose Contract/ Proposal is accepted will be responsible for all errors in its proposal, including those resulting from its failure or neglect to make a thorough examination and investigation of the Contract/Proposal, and the conditions of the Work Site and the surrounding area.

Preparation of Bids

All bids for the Work shall be made only on the blank Contract/Proposal form attached to this Request for Bids and shall be complete with a price for each and every item named in the Schedule of Prices section of the Contract/Proposal form. All bids shall be dated on page [4] of the Contract/Proposal form and shall be signed by an authorized official. **All bids shall be accompanied by a cashier's or certified check, or bid bond in form and from a surety satisfactory to Owner, in amount equal to at least five percent of the Total Contract Price named in the Schedule of Prices section of the Contract/Proposal form.** Bids that contain omissions, erasures, alterations, or additions not called for, conditional or alternate bids unless called for, or that contain irregularities of any kind may be rejected.

Clarifications

Owner reserves the right to make clarifications, corrections, or changes in this Request for Bids at any time prior to the time bids are opened. All bidders or prospective bidders will be informed of said clarifications, corrections, or changes. If any prospective bidder has questions about this Request for Bids, contact Chase Muscato at (847) 223-8515 between the hours of 8:30 a.m. and 5:00 p.m.

Delivery of Bids

Each bid shall be submitted in a sealed envelope plainly marked with the title of the contract and bidder's full legal name and shall be addressed and delivered to the place and before the time set forth above. Bids may be delivered by mail or in person. Bids received after the time specified above will be returned unopened.

Confidentiality

Each Bidder, by its submission of its proposal, acknowledges that Owner is subject to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq., and that no disclosure made in good faith by Owner pursuant to such Act shall be deemed to violate this Section.

Informal Responses.

Owner will not give oral answers or instructions in response to any inquiries received prior to the award of the Contract regarding the meaning of the Bidding Documents or the Contract nor any oral indication as to the validity of any such inquiry. Any such oral answer, instruction or indication shall not be binding, shall be deemed to be unauthorized and given informally for the convenience of the Person making the inquiry, shall not be guaranteed, and shall not be relied upon by any prospective Bidder. By submitting a Bidder's Proposal, each Bidder shall be deemed to have agreed that such information has not been used as a basis of its Bidder's Proposal and that the giving of any such information does not entitle such Bidder to assert any claim or demand against Owner or Engineer on account thereof.

Opening of Bids

Bids will be publicly opened and read at the time and place specified above. Bidders, their authorized agents, and interested parties are invited to be present.

Withdrawal of Bids

No proposal shall be withdrawn for a period of 60 days after the opening of any proposal.

Rejection of Bids

Bids that are not submitted on the Contract/Proposal form or that are not prepared in accordance with these Instructions to Bidders may be rejected. If not rejected, Owner may demand correction of any deficiency and accept the deficiently prepared proposal upon compliance with these Instructions to Bidders.

Acceptance of Bids

Bids submitted are offers only and the decision to accept or reject is a function of quality, reliability, capability, reputation, and expertise of the bidders.

Owner reserves the right to accept the proposal that is, in its judgment, the best and most favorable to the interests of Owner and to the public; to reject the low price proposal; to accept any item of any proposal; to reject any and all bids; and to waive irregularities and informalities in any proposal submitted or in the request for proposal process; provided, however, the waiver of any prior defect or informality shall not be considered a waiver of any future or similar defect or informality. Bidders should not rely upon, or anticipate, such waivers in submitting their proposal.

Upon acceptance of the successful Bidder's proposal by Owner, the successful Bidder's proposal, together with Owner's notification of acceptance in the form attached to this Request for Bids, shall become the contract for the Work.

Closing Date

Unless otherwise stated in the Notice of Award, the successful Bidder shall satisfactorily complete all necessary requirements before, and the Contract and all related documents shall be executed, submitted and exchanged by Owner and Bidder ("Closing") on, the tenth day following the Effective Date of Award or within such extended period as Owner may, in the exercise of its sole discretion, authorize in writing after issuance of the Notice of Award ("Closing Date").

DATED this **16<sup>th</sup>** day of August, **2018**.

VILLAGE OF GRAYSLAKE

By: Michael J. Ellis  
Village Manager

**BID / CONTRACT**  
**FOR THE**  
**PURCHASE OF POLICE DEPARTMENT SQUAD LAPTOPS**

Full Name of Bidder: CDW Government LLC  
Principal Office Address: 230 N. Milwaukee Ave., Vernon Hills, IL 60061  
Local Office Address: 230 N. Milwaukee Ave., Vernon Hills, IL 60061  
Contact Person: Allison Davis, Account Representative Telephone: (877) 626-4806

TO: **VILLAGE OF GRAYSLAKE**  
**10 SOUTH SEYMOUR AVENUE**  
**GRAYSLAKE, IL 60030**  
**ATTN: MICHAEL J. ELLIS, VILLAGE MANAGER**

1. **EQUIPMENT PROPOSAL**

- A. **Contract and Equipment**. If this Proposal/Contract is accepted, Bidder proposes, and agrees, that Bidder shall provide, in the manner specified and described, and upon the terms and conditions set forth in this Proposal/Contract, and Owner's written notification of acceptance in the form included in this bound set of documents ("Proposal Documents"), all of the following, all of which is herein referred to as the "Equipment":
- B. **Performance Standards**. If this Proposal/Contract is accepted, Bidder proposes, and agrees, that all Equipment shall be fully provided in accordance with the specifications attached hereto and by this reference made a part of this Proposal/Contract.
- C. **Inspection/Testing/Rejection**. Owner shall have the right to inspect all or any part of the Equipment and to reject all or any part of the Equipment that is, in Owner's judgment, defective or damaged or that in any way fails to conform strictly to the requirements of this Proposal/Contract and Owner, without limiting its other rights or remedies, may require correction or replacement at Bidder's cost, all or any part of the Equipment that is defective, damaged, or nonconforming and charge Bidder with any excess cost incurred thereby, or cancel all or any part of any order or this Proposal/Contract. Equipment so rejected may be returned or held at Bidder's expense and risk.

**CONTRACT PRICE PROPOSAL**

If this Proposal/Contract is accepted, Bidder proposes, and agrees, that Bidder shall take in full payment for all Equipment and other matters set forth under Section 1 above, including overhead and profits, taxes, contributions, and premiums, the compensation set forth below:

A. **SCHEDULE OF PRICES**

The Schedule of Prices, found within these Proposal Documents, shall determine the total Contract Price. For providing all Equipment in accordance with the Proposal Documents, the total Contract Price shall be:

**COMPLETE TABLE AS INDICATED**

For providing, performing, and completing all Work, the sum of the products resulting from multiplying the number of acceptable units of Unit Price Items listed below incorporated in the Work by the Unit Price set forth below for such Unit Price Item:

ITEM NO.	UNIT PRICE ITEM	UNIT	QUANTITY	UNIT PRICE	TOTAL COST
1	A140 LTE - Intel Core i7-6500U Processor 2.5GHz, (No Webcam), Microsoft Windows 10 Pro x64 with 8GB RAM, OPAL 2.0 256GB SSD , Sunlight Readable (Full HD IPS+ Touchscreen), US Power Cord, 8M Rear Camera, Wifi+BT+GPS+4G LTE+Passthrough, HF RFID, Micro SD, LAN x 2, Smart Card reader, Default - 21C, IP65, 3 Year Warranty B2B  MFG Part #: AE42ZRQA5HXS	EACH	12	\$ 3,295.00	\$ 39,540.00
2	Bumper to Bumper + Extended Warranty- Tablet (Year 4 & 5)  MFG Part #: GE-SVTBNFX5Y	EACH	12	\$ 535.00	\$ 6,420.00

**TOTAL CONTRACT PRICE:**

Forty-Five Thousand, Nine-Hundred and Sixty \_\_\_\_\_ Dollars and zero \_\_\_\_\_ Cents  
(in writing)

45,960 \_\_\_\_\_ Dollars and 00 \_\_\_\_\_ Cents  
(in figures)

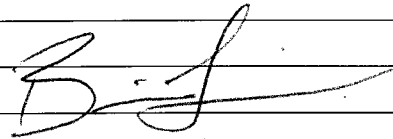
\*Except with respect to the product specifications, quantities and prices included in this response, the terms and conditions found at <http://www.cdwg.com/content/terms-conditions/product-sales.asp> apply to this submission unless the parties otherwise agree in a separate writing. For more information or to initiate an agreement with Seller, please contact: Tara Barbieri: [tarabar@cdwg.com](mailto:tarabar@cdwg.com)

- F. No Waiver. No examination, inspection, investigation, test, measurement, review, determination, decision, certificate, or approval by Owner, whether before or after Owner's acceptance of this Proposal/Contract; nor any information or data supplied by Owner, whether before or after Owner's acceptance of this Proposal/Contract; nor any order by Owner for the payment of money; nor any payment for, or use, possession, or acceptance of, the whole or any part of the Work by Owner; nor any extension of time granted by Owner; nor any delay by Owner in exercising any right under this Proposal/Contract; nor any other act or omission of Owner shall constitute or be deemed to be an acceptance of any defective, damaged, or nonconforming Equipment, nor operate to waive or otherwise diminish the effect of any representation or warranty made by Bidder; or of any requirement or provision of this Proposal/Contract; or of any remedy, power, or right of Owner.
- G. Severability. The provisions of this Proposal/Contract shall be interpreted when possible to sustain their legality and enforceability as a whole. In the event any provision of this Proposal/Contract shall be held invalid, illegal, or unenforceable by a court of competent jurisdiction, in whole or in part, neither the validity of the remaining part of such provision, nor the validity of any other provisions of this Proposal/Contract shall be in any way affected thereby.
- H. Amendments. No modification, addition, deletion, revision, alteration, or other change to this Proposal/Contract shall be effective unless and until such change is reduced to writing and executed and delivered by Owner and Bidder.
- I. Assignment. Neither this Proposal/Contract, nor any interest herein, shall be assigned or subcontracted, in whole or in part, by Bidder except upon the prior written consent of Owner.
- J. Governing Law. This Proposal/Contract, and the rights of the parties under this Proposal/Contract, shall be interpreted according to the internal laws, but not the conflict of law rules, of the State of Illinois.
- K. The Proposal/Contract is intended to cover the complete Equipment. It is not the intent to give every detail. The Owner will not be responsible for the absences of any detail the Bidder may require. Anything mentioned in the Proposal Documents and not shown on the specifications, or shown on the specifications and not mentioned in the Proposal Documents, shall be of like effect as if shown and mentioned in both. The decision of the Owner as to the proper interpretation of the Proposal Documents shall be final and binding.

Bidder's Status: ( ) IL Corporation ( ) \_\_\_\_\_ Partnership ( ) Individual Proprietor  
 (State) (State)

Bidder's Name: CDW Government LLC

Doing Business As (if different): \_\_\_\_\_

Signature of Bidder or Authorized Agent: 

(corporate seal) Printed Name: Brian Fisher  
 (if corporation)

Title/Position: Manager, Program Management

Bidder's Business Address: 230 N. Milwaukee Ave., Vernon Hills, IL 60061

Bidder's Business Telephone: (877) 626-4806 Facsimile: (312) 705-4616

If a Corporation or Partnership, list all Officers or Partners:

NAME	TITLE	ADDRESS
Please see Corporate Structure table on following page.		

**CDW Government LLC Corporate Structure**

as of 5/19/2016

<b>CDW GOVERNMENT LLC</b>			
<i>Illinois Limited Liability Company - Organized 12/31/2009, Manager Managed (a wholly owned subsidiary of CDW LLC)</i>			
230 N. Milwaukee Avenue, Vernon Hills, IL 6006		CIK# 0001498446	
FEIN: 36-4230110	IL File # 02909235	DUNS # 02-615-7235	NAICS #454113
<b>BOARD OF MANAGERS</b>			
Thomas E. Richards			
Christina V. Rother			
<b>BOARD ELECTED OFFICERS</b>			
Thomas E. Richards	Chairman and Chief Executive Officer		
Christina V. Rother	President		
Douglas E. Eckrote	Senior Vice President - Strategic Solutions and Services		
Ann E. Ziegler	Senior Vice President and Chief Financial Officer		
Neil B. Fairfield	Vice President and Controller		
Robert J. Welyki	Vice President, Treasurer and Assistant Secretary		
Christine A. Leahy	Secretary		
Pooja Bansal	Assistant Treasurer		
Timothy F. Chmielewski	Assistant Treasurer		
Mary Jo C. Georgen	Assistant Secretary		
Lora Laverty	Assistant Secretary		
Ann G. Mayberry	Assistant Secretary		
Shannon A. Toolis	Assistant Secretary		

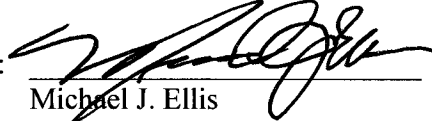


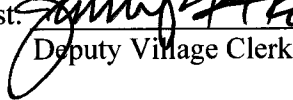
**ACCEPTANCE**

The Contract/Proposal attached hereto and by this reference incorporated herein and made a part hereof is hereby accepted by the order of the Village of Grayslake ("Owner") this 28<sup>th</sup> day of AUGUST, 2018.

This Acceptance, together with the Contract/Proposal attached hereto, constitutes the entire and only agreement between the parties relating to the accomplishment of the delivery of the Equipment and the compensation therefor and supersedes and merges any other prior or contemporaneous discussions, agreements, or understandings, whether written or oral, and shall prevail over any contradictory or inconsistent terms or conditions contained in any purchase order, acceptance, acknowledgement, invoice, or other standard form used by the parties in the performance of the Contract/Proposal. Any such contradictory or inconsistent terms or conditions shall be deemed objected to by the Village without further notice of objection and shall be of no effect nor in any circumstances binding upon the Village unless accepted by the Village in a written document plainly labeled "Amendment to Contract/Proposal." Acceptance or rejection by the Village of any such contradictory or inconsistent terms or conditions shall not constitute acceptance of any other contradictory or inconsistent terms or conditions.

**VILLAGE OF GRAYSLAKE ("Owner")**

By:   
Michael J. Ellis  
Village Manager

Attest:   
Deputy Village Clerk

