



**CivicPlus Redesign Sale Form**

<b>Organization</b>	Village of Grayslake, IL	<b>URL</b>	<a href="http://www.villageofgrayslake.com/">http://www.villageofgrayslake.com/</a>		
<b>Street Address</b>	10 S Seymour Ave.				
<b>Address 2</b>					
<b>City</b>	Grayslake	<b>State</b>	IL	<b>Postal Code</b>	60030
<b>CivicPlus provides telephone support for all trained clients from 7am -7pm Central Time, Monday-Friday (excluding holidays). Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for ensuring CivicPlus has current updates.</b>					
<b>Emergency Contact &amp; Mobile Phone</b>	Chase Muscato (630) 701-8450				
<b>Emergency Contact &amp; Mobile Phone</b>	Brett Kryska (224) 213-8344				
<b>Emergency Contact &amp; Mobile Phone</b>	Chris Sparkman (847) 404-9373				
<b>Billing Contact</b>	Chase Muscato		<b>E-Mail</b>	<a href="mailto:cmuscato@villageofgrayslake.com">cmuscato@villageofgrayslake.com</a>	
<b>Phone</b>	847-223-8515	<b>Ext.</b>	<b>Fax</b>	847-223-4821	
<b>Billing Address</b>	10 S Seymour Ave				
<b>Address 2</b>					
<b>City</b>	Grayslake	<b>ST</b>	IL	<b>Postal Code</b>	60030
<b>Tax ID #</b>	36-6005911		<b>Sales Tax Exempt #</b>	E99957752	
<b>Billing Terms: Net 60 Days</b>			<b>Account Rep</b>	Jenna Wolf	
<b>Info Required on Invoice (PO or Job #):</b>					
<b>Job#</b>					
<b>Contract Contact</b>	Chase Muscato		<b>Email</b>	<a href="mailto:cmuscato@villageofgrayslake.com">cmuscato@villageofgrayslake.com</a>	
<b>Phone</b>	847-223-8515	<b>Ext.</b>	<b>Fax</b>	847-223-4821	
<b>Project Contact</b>	Chase Muscato		<b>Email</b>	<a href="mailto:cmuscato@villageofgrayslake.com">cmuscato@villageofgrayslake.com</a>	
<b>Phone</b>	847-223-8515	<b>Ext.</b>	<b>Fax</b>	847-223-4821	

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CivicPlus Redesign Project Deliverables

CivicPlus Project Development Services & Scope of Services for Website Redesign		
All Quotes are in US Dollars and Valid until May 11, 2018		
Design & Project Overview	Annual Fee	One Time Fee
<ul style="list-style-type: none"> <li>New design presented on latest platform</li> <li>Redevelop navigation method (may choose top drop-down or other options)</li> <li>Design setup – wireframe</li> <li>Sitemap</li> <li>Redevelop graphic elements of website (Newsflash, FAQs, Calendar, etc.)</li> <li>Project Management</li> <li>Testing</li> <li>Review</li> <li>Content               <ul style="list-style-type: none"> <li>Includes migrating of all existing content and retouching of published pages to ensure new site styles are applied and modules are related to feature columns.</li> <li>Contact information will be moved to a feature column area if previously formatted in a right contact layout.</li> <li>Ensure modules are related to feature columns</li> <li>Content Optimization – move text and images out of editor tables into corresponding widgets to optimize responsiveness</li> </ul> </li> </ul> <p><b>Note:</b> Content will not be rewritten, reformatted or broken up. Additionally, new pages will not be created.</p> <ul style="list-style-type: none"> <li>Spelling and broken links will be checked and updated by our team where possible. Additional report will be provided to client</li> <li>8 Hours of customized virtual training with a set agenda to your needs</li> <li>Recurring Redesign every 48 months of continuous service</li> </ul>	<b>\$2,700</b>	<b>\$11,300</b>
<b>Annual Increase (subject to 3% annual increase starting with next bill)</b>	<b>\$2,700</b>	
<b>Total One-Time Fee</b>		<b>\$11,300</b>
<b>Total Due upon signing</b>	<b>\$14,000</b>	

- Performance under this Redesign Sales Form is subject to the terms and conditions of the original website development contract between CivicPlus and Grayslake, IL.
- The Total Fees for Year 1 will be invoiced upon agreement signing.
- Invoicing for Year 2 Annual Services begins one (1) year from agreement signed and are subject to 3% annual increase.
- After initiation of this CP Website Redesign Package contract, Client will begin building eligibility for a CP Website Redesign. After 48 months under the terms of this contract and associated pricing, Client will be fully eligible for a CP Website Redesign.
- The Client will be invoiced electronically through email. Upon request CivicPlus will mail invoices and the Client will be charged a \$5.00 convenience fee.

**Acceptance**

We, the undersigned, agreeing to the conditions specified in this document, understand and authorize the provision of services outlined in this Agreement.

LBK

Client

3-28-18  
Date



  
CivicPlus

3/29/2018  
Date

**Sign and E-mail the entire contract with exhibits to:**

[Contracts@CivicPlus.com](mailto:Contracts@CivicPlus.com)

We will e-mail a counter-signed copy of the contract back to you so we can begin your project.

**CivicPlus does not require a physical copy of the contract, however, if you would like a physical copy of the contract, mail one (1) copy of the contract with original signature to:**

CivicPlus Contract Manager  
302 S. 4<sup>th</sup> Street, Suite 500  
Manhattan, KS 66502

Upon receipt of signed original, we will counter-sign and return the copy for your files.

**Exhibit B - Annual Support, Maintenance and Hosting Services**

<b>Annual Support, Maintenance &amp; Hosting Service Include the Following:</b>		
<b>Support</b>	<b>Maintenance of CivicPlus Application &amp; Modules</b>	<b>Hosting</b>
<b>7 a.m. – 7 p.m. (CST) Monday – Friday (excluding holidays)</b> <b>24/7 Emergency Support</b> <b>Dedicated Support Personnel</b> <b>4-hour Response During Normal Hours</b> <b>Usability Improvements</b> <b>Integration of System Enhancements</b> <b>Proactive Support for Updates &amp; Fixes</b> <b>Online Training Manuals</b> <b>Monthly Newsletters</b> <b>Routine Follow-up Check-ins</b> <b>CivicPlus Connection</b>	<b>Install Service Patches for OS</b> <b>System Enhancements</b> <b>Fixes</b> <b>Improvements</b> <b>Integration</b> <b>Testing</b> <b>Development</b> <b>Usage License</b>	<b>Shared Web/SQL Server</b> <b>DNS Consulting &amp; Maintenance</b> <b>Monitor Bandwidth-Router Traffic</b> <b>Redundant ISP</b> <b>Redundant Cooling</b> <b>Diesel Powered Generator</b> <b>Daily Tape Backup</b> <b>Intrusion Detection &amp; Prevention</b> <b>Antivirus Protection</b> <b>Upgrade Hardware</b>