



March 8, 2018

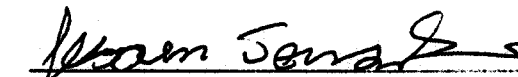
Landscape Concepts Management  
Attn: Juan Gonzales  
31745 N Alleghany Rd.  
Grayslake, IL 60030


**RE: Tree Maintenance FY 2018/19**

Dear Mr. Gonzales,

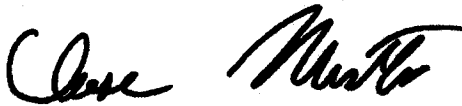
This letter is to notify you that the Special Provisions of the Contract, Section II, "Contract Time and Start Date", indicates that the current Tree Maintenance contract may be renewed for another year between the Village of Grayslake and Landscape Concepts Management. In addition, as per the contract, the "Unit Price" of each item in the contract shall increase by the Chicagoland Consumer Price Index of 1.7%.

Please return this letter with your signature, below, constituting your agreement to renew the Village of Grayslake Tree Maintenance contract from April 30, 2018 to April 30, 2019. Thank you for your assistance.

  
\_\_\_\_\_  
Juan Gonzales  
Landscape Concepts Management

*CBK*  
  
\_\_\_\_\_  
Michael J. Ellis  
Village Manager

Sincerely,

  
\_\_\_\_\_  
Chase Muscato  
Management Analyst  
Village of Grayslake

*Mayor: Brett Taylor*  
*Trustees: Shawn M. Vogel - Ronald L. Jarvis - Kevin D. Waldenstrom - Elizabeth Davies - Adam R. Shores - Heather S. Niedermus*  
*Village Clerk: Cynthia E. Lee*



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
3/21/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> HUB International Midwest Limited 1411 Opus Place, Suite 450 Downers Grove IL 60515	<b>CONTACT NAME:</b> Chicago Midwest	
	<b>PHONE (A/C, No, Ext):</b>	<b>FAX (A/C, No):</b>
<b>E-MAIL ADDRESS:</b> CSUChicago@hubinternational.com		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A :</b> Accident Fund Insurance Company of America		10166
<b>INSURER B :</b> Cincinnati Insurance Company		10677
<b>INSURER C :</b> West Bend Mutual Insurance Company		15350
<b>INSURER D :</b>		
<b>INSURER E :</b>		
<b>INSURER F :</b>		


**INSURED** LANDCON-02  
 Landscape Concepts Management, Inc.  
 31745 N. Alleghany Road  
 Grayslake IL 60030

**COVERAGES** **CERTIFICATE NUMBER:** 279786682 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>CONTRACTUAL LIAB</b>  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			A400293 01	10/1/2017	10/1/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
C	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			A400293 01	10/1/2017	10/1/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			A400293 01	10/1/2017	10/1/2018	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WCS7500379	10/1/2017	10/1/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C C B	Leased & Rented Equipment Unscheduled Equipment Excess Liability			A400293 01 A400293 01 EXS0458112	10/1/2017 10/1/2017 10/1/2017	10/1/2018 10/1/2018 10/1/2018	Limit \$250,000 Per Item Limit \$50,000 Per Item Limit \$5,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Village of Grayslake is included as additional insured under General Liability and Automobile Liability, when agreed in a written contract, subject to policy terms, conditions and exclusions.

<b>CERTIFICATE HOLDER</b>  Village of Grayslake Ten South Seymour Grayslake IL 60030	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

**SCHEDULE OF PRICES**

**COMPLETE TABLE AS INDICATED**

**\*\*\*QUANTITIES ARE ESTIMATES ONLY\*\*\***

For providing, performing, and completing all Work, the sum of the products resulting from multiplying the number of acceptable units of Unit Price Items listed below incorporated in the Work by the Unit Price set forth below for such Unit Price Item:

**SECTION 1: TREE REMOVAL**

ITEM	UNIT	QUANTITY	UNIT PRICE	TOTAL COST
CLASS - A TREE UNDER 5.9"	TREE	5	\$45.77	\$228.85
CLASS - B TREE BETWEEN 6" - 12.9"	TREE	12	\$76.28	\$915.36
CLASS - C TREE BETWEEN 13" - 20.9"	TREE	6	\$264.42	\$1,586.52
CLASS - D TREE BETWEEN 21" - 30.9"	TREE	5	\$696.65	\$3,483.25
CLASS - D TREE 31" AND OVER	TREE	2	\$1,322.10	\$2,644.20

The Unit Price for TREE REMOVAL shall be per TREE and include all work described in Section VII TREE REMOVAL (removal of dead, dying, diseased, interfering, objectionable, and weak trees) of the special provisions (Attachment C).

**SECTION 2: STUMP REMOVAL**

ITEM	UNIT	QUANTITY	UNIT PRICE	TOTAL COST
CLASS - A TREE UNDER 5.9"	TREE	5	\$55.94	\$279.70
CLASS - B TREE BETWEEN 6" - 12.9"	TREE	12	\$66.11	\$793.32
CLASS - C TREE BETWEEN 13" - 20.9"	TREE	6	\$96.62	\$579.72
CLASS - D TREE BETWEEN 21" - 30.9"	TREE	5	\$106.79	\$533.95
CLASS - D TREE 31" AND OVER	TREE	2	\$122.04	\$244.08

The Unit Price for STUMP REMOVAL shall be per TREE and include all work described in Section VII STUMP REMOVAL (removal of dead, dying, diseased, interfering, objectionable, and weak stumps) of the special provisions (Attachment C).

**SECTION 3: PRUNING**

ITEM	UNIT	QUANTITY	UNIT PRICE	TOTAL COST
CLASS - A TREE UNDER 5.9"	TREE	0	\$45.77	\$0.00
CLASS - B TREE BETWEEN 6" - 12.9"	TREE	3	\$50.85	\$152.55
CLASS - C TREE BETWEEN 13" - 20.9"	TREE	10	\$66.11	\$661.10
CLASS - D TREE BETWEEN 21" - 30.9"	TREE	4	\$76.28	\$305.12
CLASS - D TREE 31" AND OVER	TREE	2	\$96.62	\$193.24

The Unit Price for PRUNING shall be per TREE and include all work described in Section VIII PRUNING (removal of dead, dying, diseased, interfering, objectionable, and weak branches) of the special provisions (Attachment C).

**SECTION 4: EAB RELATED WORK AND ALTERNATE WORK**

ITEM	UNIT	QUANTITY	UNIT PRICE	TOTAL COST
TREE REMOVAL - CLASS B	TREE	30	\$101.70	\$3,051.00
TREE REMOVAL - CLASS C	TREE	24	\$203.40	\$4,881.60
STUMP REMOVAL - CLASS B	TREE	30	\$66.11	\$1,983.30
STUMP REMOVAL - CLASS C	TREE	24	\$91.53	\$2,196.72
PRUNING - CLASS B	TREE	10	\$50.85	\$508.50
PRUNING - CLASS C	TREE	10	\$66.11	\$661.10

The Unit Price for EAB RELATED WORK shall be per TREE and include all work described in Sections VII and VIII STUMP REMOVAL AND STUMP REMOVAL and PRUNING (removal of dead, dying, diseased, interfering, objectionable, and weak stumps) of the special provisions (Attachment C). \*Alternative work: do not include in the Total Contract Price.

**SECTION 5: BROKEN LIMB REMOVAL**

	<b>HOURLY RATE</b>
Broken Limb Removal	\$66.11

The Hourly Rate for BROKEN LIMB REMOVAL shall include all work described in Section IX BROKEN LIMB REMOVAL of the Special Provisions (Attachment C). \*Alternative work: do not include in the Total Contract Price.

**SECTION 6: EMERGENCY SERVICE**

	<b>HOURLY RATE</b>
Daytime Emergency Work	\$66.11
Off-Hours Emergency Work	\$96.62

The Hourly Rate for EMERGENCY SERVICE shall include all work described in Section X EMERGENCY SERVICE of the Special Provisions (Attachment C). \*Alternative work: do not include in the Total Contract Price.

**Please complete the total price proposal:**

**CONTRACT WILL BE AWARDED BASED ON THE FOLLOWING FORMULA**

(Actual Quantities will vary - formula simply used for determining low bidder)

1. SUM OF ALL VALUES FOR TREE REMOVAL	\$8,858.18
2. SUM OF ALL VALUES FOR STUMP REMOVAL	\$2,430.77
3. SUM OF ALL VALUES FOR PRUNING	\$1,312.01
<b>SUM VALUES IN SECTIONS 1, 2, &amp; 3</b>	<b>\$12,600.96</b>

\*Sections 4, 5, & 6 items are not included in calculation for total bid.